



Bringing In Revenues
for Nation-Building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE



January 16, 2025

REVENUE MEMORANDUM CIRCULAR NO. 007-2025

SUBJECT : Availability of Additional Features and/or Enhanced Functionalities of the Enhanced Monitoring and Managing Administrative Cases (EMMAC)

TO : All Internal Revenue Officials, Employees, and Others Concerned

This Circular is issued to announce the availability and implementation of the enhanced functionalities of the Enhanced Monitoring and Managing Administrative Cases (EMMAC)-Phase III, starting December 20, 2024, to wit:

- 1) Improved sorting functionality for Cases, Complaints, Criminal Cases and Finance modules;
- 2) Tax Identification No. (TIN) of the subject personnel has been added as required information when encoding Cases, Complaints, Criminal Cases;
- 3) Upload Functionality for Encoders has been created for Cases and Complaints; and
- 4) Smart Search Functionality has been developed for the Employee Inquiry Module

Access Users who have an existing and verified MMAC or EMMAC account and granted with access privileges shall utilize the said functionalities by logging-in to the system following the guidelines prescribed under Annex "E" of RMO No. 21-2022, otherwise known as "Prescribing the Guidelines, Procedures in the Implementation of Monitoring and Managing Administrative Cases (MMAC) in the Bureau of Internal Revenue."

All internal revenue officials and employees are hereby enjoined to give this Circular as wide a publicity as possible.



ROMEO D. LUMAGUI, JR.
Commissioner of Internal Revenue

L/

JAN 23 2025

