



ANNEX "A"

FILE STRUCTURE FOR
SUMMARY ALPHALIST OF WILDHOLDING TAXES (SAWT)
Attachment to BIR Form No. 1700, 1701Q, 1701, 1702Q, 1702, 2550M, 2551Q, 2553

ADMIN UNIT - 1
BY: Header TIME: 9:38am

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1	ALPHA_TYPE	TEXT	5	HSAWT	Type of Alpha List
2	FTYPE_CODE	TEXT	6	H1700.or H1701.or H1701Q.or H1702.or H1702Q.or H2550M.or H2551Q.or H2553	Form Type Code
3	TIN	TEXT	9	9999999999	Payee's TIN
4	BRANCH_CODE	TEXT	4	9999	Payee's Branch Code
5	REGISTERED_NAME	TEXT	50	X(50)	Payee's Registered Name
6	LAST_NAME	TEXT	30	X(30)	Payee's Last Name
7	FIRST_NAME	TEXT	30	X(30)	Payee's First Name
8	MIDDLE_NAME	TEXT	30	X(30)	Payee's Middle Name
9	RETRN_PERIOD	DATE	7	MM/YYYY	Return Period
10	RDO_CODE_WA	TEXT	3	999	Withholding Agent's RDO Code

Details:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1	ALPHA_TYPE	TEXT	6	DSAWT	Type of Alpha List
2	FTYPE_CODE	TEXT	5	D1700.or D1701.or D1701Q.or D1702.or D1702Q.or D2550M.or D2551Q.or D2553	Form type Code
3	SEQUENCE_NUM	TEXT	2	99999999	Sequence Number
4	EMPLOYER_TIN	TEXT	9	9999999999	Payee's TIN
5	EMPLOYER_BRANCH_CODE	TEXT	4	9999	Payee's Branch Code
6	REGISTERED_NAME	TEXT	50	X(50)	Payee's Registered Name
7	LAST_NAME	TEXT	30	X(30)	Payee's Last Name
8	FIRST_NAME	TEXT	30	X(30)	Payee's First Name
9	MIDDLE_NAME	TEXT	30	X(30)	Payee's Middle Name
10	RETRN_PERIOD	TEXT	50	MM/YYYY	Return Period
11	NATURE_INCOME	TEXT	50	X(50)	Nature of Income Payment
12	ATC_CODE	TEXT	5	X(5)	ATC Code
13	TAX_RATE	NUMBER	14	9(2).99	Rate of Tax
14	INCOME_PAYMENT	NUMBER	14	9(11).99	Amount of Income Payment (Tax Base)
15	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Total Amount of Tax Withheld

Control:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1	ALPHA_TYPE	TEXT	5	CSAWT	Type of Alpha List
2	FTYPE_CODE	TEXT	6	C1700.or C1701.or C1701Q.or C1702.or C1702Q.or C2550M.or C2551Q.or C2553	Form type Code
3	SEQUENCE_NUM	TEXT	2	99999999	Sequence Number
4	EMPLOYER_TIN	TEXT	9	9999999999	Payee's TIN
5	EMPLOYER_BRANCH_CODE	TEXT	4	9999	Payee's Branch Code
6	REGISTERED_NAME	TEXT	50	X(50)	Payee's Registered Name
7	LAST_NAME	TEXT	30	X(30)	Payee's Last Name

LIST OF VALUES (LOVs):

(1) EMPLOYMENT STATUS

R = Regular	S = Seasonal
C = Casual	P = Probationary
CP = Contractual/Project-Based	AL = Apprentice/Learners

(2) REASON SEPARATION

NA = N/A
T = Terminated/Resigned
TR = Transferred
R = Retirement
D = Death

(3) STATUS CODE

A = Citizens of the Philippines	E = Domestic Corporation
B = Resident Alien Individual	F = Resident Foreign Corp
C = Non-Resident Alien Engaged in Business	G = Non-Resident Foreign Corp
D = Non-Resident Alien Not Engaged in Business	

(4) SUBS FILING

Y = Yes
N = No

BUREAU OF INTERNAL REVENUE
RECORDS MANAGEMENT DIVISION

RECEIVED
FEB 25 2025

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