ANNEX "B-2"

Required Information Contained in the Invoices

The following illustrations are intended solely to demonstrate compliance with the invoice-content requirements under RR No. 006-2026. They apply to invoices subsequently printed, registered, approved, configured, or generated after the effectivity of said Regulations and shall not affect the transitory treatment applicable to existing unused or unissued invoices.

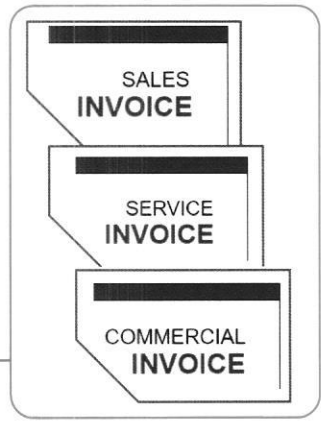


Illustration: Non-VAT Invoice

SANDBOX (3)
Operated by
ANNYEONG SEYOH & CO (2)
NON-VAT REG TIN 123-456-789-00000 (4)
4TH FLOOR, BIR BLDG. SEN. MIRIAM P. DEFENSOR-SANTIAGO AVE., PINYAHAN, QUEZON CITY 1000

INVOICE (1)

Invoice No. 5000001 (5)

☐ CASH SALES
☐ CHARGE SALES (6)

Date:

SOLD TO: (7)

Registered Name :

TIN :

Business Address :

Item Description/ Nature of Service	Quantity	Unit Cost/ Price	Amount

(8)

Total Sales	
Less: Discount [SC/PWD/NAAC/MOV/SP]	(9)
Less: Withholding Tax	(10)
TOTAL AMOUNT DUE	

☐ Received the amount of _____

(11) "THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX."

SC/PWD/NAAC/MOV/ Solo Parent ID No.:
SC/PWD/NAAC/MOV/ Signature: (12)

(13)
PERMIT TO USE LOOSE LEAF NO.: LLS/0440224-00067
DATE ISSUED: 06-FEB-2024

BIR AUTHORITY TO PRINT NO.: 3AU0000805822
DATE ISSUED: 23-FEB-2024
APPROVED SERIES: 5000001 – 5000500 10BKLTS (3X)

PTU No. / ACCN / PTI No.
SERIES RANGE:
DATE ISSUED

ESP ACCREDITATION NO.
ESP ACCREDITATION VALIDITY PERIOD
PTI NO.:
APPROVED SERIES RANGE

00000851

BUREAU OF INTERNAL REVENUE
RECORDS MANAGEMENT DIVISION
RECEIVED
OCT 22 2026
ADMIN UNIT - 1
BY: _____ TIME: 2:02PM

1	Must have the word 'Invoice' printed. Any type of invoice description can be used, provided that the word 'Invoice' is bigger.
2	Seller's Logo (Optional)
3	Business Name/Trade Name (Optional)
4	Seller's information: a. Registered Name as shown in BIR COR b. Non-VAT REG statement followed by TIN and branch code c. Registered Business Address
5	Serial number
6	Date of transaction
7	Space provided for Buyer's information: a. Buyer's Registered Name as shown in BIR COR/ Customer's Name if B2C. b. Buyer's TIN c. Buyer's Registered Business Address
8	Details of transaction: a. Description of goods or nature of service b. Quantity c. Unit price/cost d. Amount

9	Total amount of sale; Breakdown discount
10	Less: Withholding Tax; or Less: Creditable Withholding Tax; or Less: CWT
11	A phrase "THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX" in bold letters.
12	Senior Citizen (SC), PWD, National Athletes and Coaches, Solo Parent (SP), Medal of Valor (MOV) Awardee or his/her dependents details: a. ID No. or any government-issued ID No. b. Signature
13	Permit to Use an ATP Details: a. ATP No./OCN, date issued b. BIR Permit No. c. Approved inclusive serial nos. d. Accreditation No. e. Validity